Catholic Parish of Oxted and Warlingham www.oxtedandwarlinghamparish.org

Refreshing our commitment

Kenesining our communent		
Ministry Grouping	FINANCE, ASSET A	ND RISK MANAGEMENT
Ministry	Architectural Advisor	
What does it involve? Gifts required:	To provide expert advice (including written reports) on the liturgical implications of proposals being considered by the Finance, Asset and Risk Management Committee as required. In response to requests from the Finance Committee Chairman; to provide costed options appraisals for alterations to the architectural form to enhance the liturgy. To advise the Committee as required on appropriate architectural practices from whom fee quotes might be procured and the basis of fee quotes relative to the RIBA Stages. To liaise with architectural practices and planning authorities if required.	
 Good understanding of post Vatican II liturgy and its architectural requirements. Well-organised (and, at times, able to work to work to tight timelines) Ability to work collaboratively with others in the parish Ideally RIBA and/or RTPI member. 		
Time required (average weekly/monthly)		up to 4 -8 hours monthly on specific projects with no time input at other times)
Special peaks in time commitments likely:		When specific projects being considered
How long would I need to commit for?		Ideally, 3 years with an opportunity to review the role after 6 months
Location:		Home
Responsible to:		Premises Surveyor/Engineer
Other key relationships:		Finance Committee Chairman, Parish Coordinator, Liturgy Leader, Parishioners, Parish Priest, Planning authorities
Architectural Advisor		
Yes this is for me □		I'd like to know more □
Signed		

Contact details

Name

Please return to the parish office or in the Refreshing our commitment box in the narthex.